

**FAYETTE COUNTY E.T.S.B.  
911 ADDRESS APPLICATION**

DATE: \_\_\_\_\_

LAST NAME: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_

MIDDLE INITIAL: \_\_\_\_\_

BUSINESS OR CORPORATION: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

IL: Y / N                      ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**INFORMATION NEEDED FOR NEW ADDRESS**

Parcel Identification Number (PIN) \_\_\_\_\_

GPS Coordinates \_\_\_\_\_

Current Property Owner \_\_\_\_\_

Road Number \_\_\_\_\_

Road Number of Nearest Intersecting Road \_\_\_\_\_

What side of the road is the address on?

North       South       East       West

Can the Building be seen from the Road?

Yes    No

What type of structure is this?

Home    Mobile/Modular Home    Clubhouse    Business    Office    Tower    Farm  
 Other (Please Describe Below)

This structure is.... (Choose One)

Planned, not under construction.    Under Construction    Existing

Will the structure share a driveway with another structure?    Yes    No

If your structure shares a driveway with another structure, what is the existing structures address?

**If you are standing in front of your new building looking toward the road:**

The nearest address to your left is: \_\_\_\_\_

The nearest address to your right is: \_\_\_\_\_

The nearest address across the road is: \_\_\_\_\_

Comments or other helpful information:

**SIGNATURE OF APPLICANT**

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**Requirements and other information**

1. The drive **MUST** be clearly marked before your address request will be processed.
2. If you don't know the PIN number for the property, you can obtain it from The Supervisor of Assessments office at the Fayette County Courthouse. You can reach their office by calling 618-283-5020
3. Please complete this form completely and verify that all the information you have provided is correct to the best of you knowledge.
4. Please allow up to ten (10) working days to complete the request.
5. After all requirements have been met and the address request form has been processed, a confirmation letter will be sent to the address you provided under your current information.
6. You can Email this form to [kjenne@fayettecountyillinois.org](mailto:kjenne@fayettecountyillinois.org), Subject: New Address Request
7. You can fax this form to:  
Vandalia Police Dept. Attn. Kevin Jenne 911 Coordinator, 618-283-9281

If you have any questions, please call 618-283-7241, email [fayettecountyil911@gmail.com](mailto:fayettecountyil911@gmail.com), or visit our office at Vandalia Public Safety Bldg. 221 South Fifth, Vandalia IL