

Fayette County Board Minutes November 2, 2021

Convene

Jenny Waggoner, Chairperson, called the County Board of Fayette County and State of Illinois regular session meeting to order at the Moose Lodge #1447, 328 S 3rd Street, Vandalia, Illinois, on November 2, 2021, at 7:50 p.m. Attendance: Glenda Bartels, *Present*; Keith Cole, *Absent*; Merrell H. Collins, *Present*; Larry Emerick, *Present*; Glenn L. Gurtner, *Present*; Matt Hall, *Present*; Jacob Harris, *Present*; Doug Knebel, *Present*; Mack Payne, *Present*; Ashley Towler, *Present*; Jenny Waggoner, *Present*; Debra L. Warner, *Absent*; James Wehrle, *Present*; Joe A. Wills, *Present*. The Board met for the following purposes:

1. To consider and allow claims and bills against the County
2. For the purpose of transacting any and all other business that may properly be presented to the County Board

Public Comment

Rose Hoover stated the transfer station application fee was waived. Asked who is paying for the attorney? Also said It is in solid waste management plan that could or did not have to pay the \$10,000 fee. Stated she is with Larry about Bellwether.

Roll Call of Department Heads

Dustin Harmon, Administrator, *Present*; David Harris, Coroner, *Absent*; Kendra Craig, Health Dept. Administrator, *Present*; Joshua Morrison, States Attorney, *Present*; Michelle Hagy, Treasurer, *Present*; William Starnes, Public Defender, *Absent*; David Russell, Sheriff, *Present*; Cindi Lotz, Supervisor of Assessments, *Present*; Julie Wollerman, ROE, *Absent*; Michael Maxey, Highway Dept. Administrator, *Present*; Jill Schoenhoff, Probation, *Present*; Tony Hicks, EMA Coordinator, *Present*; Kathy Emerick, Circuit Clerk, *Present*; Jessica Barker, Clerk/Recorder, *Present*; Kevin Jenne, E911, *Absent*

Others Attending Meeting

Rose Hoover

Department Head Reports

Michelle Hagy, Treasurer, written report submitted. See **Exhibit A** for detailed information.

Tony Hicks, Director, Emergency Management Agency, written report submitted. See **Exhibit B** for detailed information.

Jessica Barker, County Clerk, written report submitted. See **Exhibit C** for detailed information.

Approval of Prior Minutes

Matt Hall made a motion to approve prior board minutes dated October 5, 2021. Doug Knebel seconded the motion. The motion was passed by vote.

County Board Committee Report

Lee Kephart, Animal Control, gave the monthly summary for Animal Control.

Administrator Report

None

Motion/Vote—Approval for annual renewal of Liability/Workman’s Comp Insurance through (ICRMT) IL Risk Mgt, Ltd.

Matt Hall made the motion to approve the renewal of Liability/Workman’s Comp Insurance through (ICRMT) IL Risk Mgt, LTD. Larry Emerick seconded the motion. Motion passed by vote.

Motion/Vote— Holiday schedule and County Board Meeting Schedule for 2022

Matt Hall made the motion to approve the holiday schedule and the County Board Meeting Schedule for 2022. Larry Emerick seconded the motion. Motion passed by vote.

Motion/Vote—Renewal of Liquor License A for Fayette County Fair Association

Matt Hall made the motion to approve the renewal of Liquor License A for the Fayette County Fair Association. Larry Emerick seconded the motion. Motion passed by vote.

Motion/Vote—Resolution 2021-11-02-B

Matt Hall made the motion to approve Resolution 2021-11-02-B: A resolution to appropriate \$840,000 from the County Motor Fuel Tax allotments for 2022 road maintenance. Larry Emerick seconded the motion. Motion passed by vote.

Items Continued from Finance Committee

Approval to the lease County property for farm use was discussed. No motioned was needed. Questions such as “what is the fee to be?” and “Just lease it for 1 year?” were asked. Then discussed the sale of the land. Matt Hall made the motion. Larry Emerick seconded the motion. Motion passed by vote.

Joe Willis motioned the approval to accept the Centrica Year 1 Measurement and Verification Report; and, sign the Letter of Acknowledgement for Year 1 project savings procedures and amounts. Mack Payne seconded the motion. Motion passed by vote.

Glenn Gurtner made the motion to remove from the agenda Ramsey CUSD #204 and St. Elmo CUSD #202 ARPA Requests, as they were discussed in the finance meeting.

Ordinance 2021-11-02-A

Doug Knebel made a motion to approve the following item:

Ordinance 2021-11-02-A: An ordinance approving the use of the Coronavirus State and Local Recovery Funds. Matt Hall seconded the motion. Motion passed by vote.

Motion/Vote—Addendum D

Merrell Collins made the motion to approve the following item:

A Letter of Agreement from Bellwether LLC through FY 2021-22. Jacob Harris seconded this motion. The motion was passed by vote. Glenda Bartels (**Yes**); Keith Cole (**Absent**); Merrell Collins (**Yes**); Larry Emerick (**No**); Glenn L. Gurtner (**Yes**); Matt Hall (**Yes**); Jacob Harris (**Yes**); Doug Knebel (**Yes**); Mack Payne (**Yes**); Ashley Towler (**No**); Jenny Waggoner (**Yes**); Debra L. Warner (**Absent**); James Wehrle (**Yes**); Joe A. Wills (**Yes**).

Merrell Collins made a motion to remove discussion and possible approval to make the DRAFT Budget FY 2021-22 available for public inspection from the agenda, as it was discussed in the finance meeting. Larry Emerick seconded this motion. Motion passed by vote.

Glenda Bartels made a motion to remove discussion and decision on possible compensation strategies for county employee wages from the agenda, as it was discussed in the finance meeting. James Wehrle seconded this motion. Motion passed by vote.

Old Business

Jacob Harris made a motion give consent allowing the County Clerk Jessica Barker to review the proposed VOIP contracts and make the best decision on behalf of the County Board. Glenda Bartels seconded this motion. Motion passed by vote.

New Business

Merrill Collins made a motion to switch meetings back to the “original” schedule; Finance, first Tuesday of the month and Board, second Tuesday of the month. Glenda Bartels seconded this motion. The motion was passed by vote. Glenda Bartels (**Yes**); Keith Cole (**Absent**); Merrell Collins (**Yes**); Larry Emerick (**Yes**); Glenn L. Gurtner (**Yes**); Matt Hall (**No**); Jacob Harris (**Yes**); Doug Knebel (**Yes**); Mack Payne (**Yes**); Ashley Towler (**Yes**); Jenny Waggoner (**No**); Debra L. Warner (**Absent**); James Wehrle (**No**); Joe A. Wills (**Yes**).

Glenn Gurtner made a motion to approve the agenda for the Fayette County Transfer Station Public Hearing on November 10, 2021. Ashley Towler seconded this motion. Motion passed by vote.

Matt Hall made a motion to remove the Amended Intergovernmental Agreement for the Animal Control Program from the agenda. Merrell Collins seconded the motion. Motion passed by vote.

COMMITTEE #2 (Claims, Purchasing & Printing)

1	Community Res. Ctr.	ARPA funds disbursement	\$	10,000.00
2	Dothager Ind IT	IT services Courthouse	\$	1,969.99
3	KNR Wireless	Email web hosting co. offices-Gen Adm	\$	251.16
4	FNB Comm. Bank	Monthly maint. Fee - Treas.	\$	48.96
5	Office Source	Copy paper for courthouse	\$	699.80
6	Leader-Union	Accepting bids for auditor-Bd. Mtg.-Clrk	\$	155.20
7	Sparklight	Internet for co. offices	\$	260.10

8	Leader-Union	Tax notice for 2nd installmt-Treas.	\$	184.80
9	Larry Halleman	Headlight - Sheriff	\$	46.54
10	Cain's Drug Store	Meds for inmates - Sheriff	\$	158.15
11	Pro Wire	Service call - State's Atty.	\$	56.25
12	Leader-Union	Worman Legal Pubg.-State's Atty.	\$	39.60
13	Jeffrey S. Kellogg	Gary T. Cole, 19-CF-259 - Circuit Clerk	\$	2,000.00
14	Stombaugh Htg. & Air	Checked gas lines - Sheriff	\$	88.00
15	Ameren IP	Electricity - Storage Shed	\$	113.51
16	Fayette Water Co.	Kennel Bldg. Water bill-Animal Ctrl.	\$	34.92
17	Durbin Vet Clinic	Vet services - Animal Ctrl	\$	674.19
18	Verizon	Cell phone - Animal Ctrl	\$	59.98
19	VISA	Paint - Co. Clerk	\$	60.91
20	Office Source	Color copy usage for Aug/Sept.-Ch. Judg	\$	3.52
21	Leaf	Copier rental for Oct. - Chief Judge	\$	173.00
22	Sparklight	Internet line charges - Chief Judge	\$	28.88
23	Fayette Co. Treas.	Postage for Sept. - Chief Judge	\$	9.01
24	Jaime Warren	Reimb. For laptop & Microsoft-Ch. Judge	\$	449.98
25	Dothager Ind IT	Installmt/setup laptap-Chief Judge	\$	45.00
26	Office Source	Office supplies - Chief Judge	\$	45.08
27	Office Source	Court Reporter supplies - Chief Judge	\$	46.50
28	Dothager Ind. IT	Offsite backup for Sept.-Gen. Adm	\$	60.00
29	CALL ONE	Long distance for county offices	\$	2,761.47
30	Konica Minolta Bus. Sol.	Maint. Agreement for copier-Treas.	\$	40.00
31	WPMB/WKRV Radio	Ads for Oct. 4 final installment-Treas.	\$	460.00
32	VISA	Office supplies - Treas.	\$	48.34
33	James Jacobi	Autopsy - Coroner	\$	1,910.00
34	Leader-Union	Legal publishing - State's Atty	\$	79.20
35	Thompson Reuters-West	Library plan charges - State's Atty	\$	72.00
36	VISA	Office Supplies - State's Atty.	\$	1,105.67
37	VISA	Supplies - Animal Ctrl.	\$	444.54
38	CALL ONE	Long distance - Hwy	\$	156.77
39	CALL ONE	Long distance - Chief Judge	\$	196.69
40	Jaime Warren	Mileage - Chief Judge	\$	36.96
41	Rebecca Schulte	Mileage - Chief Judge	\$	54.32
42	Rebecca Schulte	Mileage - Chief Judge	\$	36.96
43	IPCSA	Fall Conf. for 4 people-Probation	\$	600.00
44	IL Dept. of Public Health	Certified Death Cert. for Sept.-C.Clerk	\$	56.00
45	Bellwether	Adm. Services	\$	7,000.00
46	IL Assoc. of Co. Board	Annual membership dues for 2022	\$	775.00
47	Konica Minolta Premier Fi	Copier lease pymt - Treas.	\$	57.75
48	Konica Minolta Bus. Sol.	Qtrly supplies & maint. For copier-Sheriff	\$	390.09
49	Itouch Biometrics LLC	Warranty on scanner - Sheriff	\$	2,480.00
50	SDS	Tech. services - Sheriff	\$	235.35
51	VISA	Supplies - Sheriff	\$	777.72
52	Kohl Wholesale	Food for inmates - Sheriff	\$	4,632.30
53	South Central FS	Fuel for squads for Sept. - Sheriff	\$	3,473.78
54	WEX Bank	Fuel for squads - Sheriff	\$	49.63
55	Pro Wire	Added camera in evidence vault-Sheriff	\$	360.25
56	David Russell	Petty Cash - Sheriff	\$	100.00
57	Sec. of State Index Dept	Sheriff packet for aptd official-Sheriff	\$	2.00
58	VISA	Meals, washing car, storage totes-Coroner	\$	86.64
59	NMS	Toxicology-Coroner	\$	203.00
60	Amanda Pearson	Transcript - State's Atty	\$	72.00
61	Thomas Reuters	Online software sub. - State's Atty	\$	452.07
62	Thomas Reuters	Online software sub. - Circuit Clerk	\$	452.06
63	Elite Interpreting	Interpreting - Circuit Clerk	\$	110.00
64	Chad Craig	Mowing - Sheriff	\$	600.00
65	Orkin	Pest control - Sheriff	\$	219.00
66	Kaskaskia Supply	Supplies - Sheriff	\$	269.82
67	Wente Plumbing	Emergency boiler shut off switches-Sheriff	\$	2,943.08
68	Republic Services	Sanitation services - Sheriff	\$	249.23
69	City of Vandalia	Water & Sewer - Courthouse	\$	66.52

70	City of Vandalia	Water & Sewer - Jail	\$	1,369.06
71	Liberty Utilities	Heat - Courthouse	\$	40.48
72	Liberty Utilities	Heat - Jail	\$	442.41
73	AT & T	Line charges for Basic 9-1-1	\$	1,051.69
74	South Central FS	Gas - Animal Control	\$	104.60
75	Konica Minolta	Copier - S of A	\$	346.29
76	David Russell	Buy money - Sheriff	\$	3,000.00
77	Saltus Tech.	Digiticket	\$	2,226.97
78	South Central FS	Gas - Coroner	\$	69.35
79	Macy Cripe	Mileage - Co. Clerk	\$	31.32
80	Quill	Quill Plus membership,supplies-Treas.	\$	177.62
81	Verizon Wireless	Phone & air cards for deputies-Sheriff	\$	666.80
82	Sparklight	Internet - Sheriff	\$	228.98
83	Firstnet	Phones for Sept. - Sheriff	\$	566.42
84	Joshua Wattles	Ammunition for firearms inst. Course-Sh	\$	8.61
85	Wellpath LLC	Inmate medical - Nov. - Sheriff	\$	6,930.41
86	Prairie Farms	Milk for inmates - Sheriff	\$	901.00
87	Detectachem	Electric drug test kits - Sheriff	\$	191.28
88	Motorola Solutions-Starcom 21	Connection with ISP Radio-Sheriff	\$	72.00
89	Konica Minolta Premier Fi	Lease on copier -Sheriff	\$	141.46
90	Sparklight	Internet - Sheriff	\$	198.59
91	Verizon Wireless	Cell Phones - Coroner	\$	125.21
92	Konica Minolta	Printer/Copier Contract - Coroner	\$	45.53
93	Leader-Union	Beal legal publishing-State's Atty	\$	39.60
94	Amanda Pearson	Grand jury transcripts, Oct.-State's Atty	\$	608.00
95	IACO	Fall conf. reg. fee - S of A	\$	95.00
96	Quill	Office supplies - State's Atty.	\$	223.05
97	Keith Schaal	Mileage 6-1 to 9-14-21 - S of A	\$	129.92
98	Thomson Reuters	Subscription product charges-Circuit Clerk	\$	348.50
99	Madison Co. Detention Ctr	June, July, August, 2020 - Probation	\$	31,875.00
100	Kathy Emerick	Reimb. For food & supplies-Circuit Clerk	\$	65.67
101	Quill	Office supplies - Circuit Clerk	\$	407.38
102	Terminix	Termite renewal-Sheriff	\$	169.00
103	Ameren IP	Electricity - Jail	\$	1,623.94
104	Ameren IP	Electricity - Washington Sch. Bldg.	\$	50.91
105	Ameren IP	Electricity - Courthouse	\$	1,004.19
106	Barb Fritcher	Reimburse for supplies - Sheriff	\$	28.09
107	R.P. Lumber	Supplies - Sheriff	\$	41.47
108	Valerie Dothager	Mileage - Co. Clerk	\$	174.00
109	Konica Minolta	Maint. On copier - Probation	\$	63.18
110	Konica Minolta Premier Fi	Installmt/Pynt Bizhub & copier-Prob.	\$	186.09
111	Verizon Wireless	Cell phones - Probation	\$	169.73
112	The Wellness Loft	SFY22 Services for Nov.-Probation	\$	8,593.46
113	Effingham Co. Probation	SFY22 Services for Nov.-Probation	\$	434.00
114	Quill	Office supplies - Probation	\$	364.73
115	Total Court Services	GPS monitoring - Probation	\$	393.25
116	Visa	Air purifiers, office supplies-Circuit Clerk	\$	1,360.04
117	Fourth Judicial Circuit Juvenile	Ref. fee Common Ground - Probation	\$	120.00
118	Saltus	High Temp. paper - Circuit Clerk	\$	245.00
119	Jill Schoenhoff	Reimb. For drug court supplies-Prob.	\$	62.17
120				
121		TOTAL	\$	119,690.69

FAYETTE COUNTY EMA CLAIMS

1	McKay Napa Auto	Supplies	\$	22.56
2	Osage Ambulances	Left & right turn light	\$	64.16
3	McDowell's Serv.	Oil filter, fuel filter, air filter, battery	\$	545.85
4	Fayette Co. Treas.	Postage	\$	1.59
5	Slack Glass Co.	Truck Mirror	\$	25.00
6	Wex Bank	Fuel for adm. Vehicle	\$	83.72
7	Verizon	Cell phones	\$	44.05

8	Bill Howard	Rear View Mirror	\$	20.00
9	Fayette Co. Hlth Dep	Magnetic Pickup Tool	\$	347.00
10	Kaskaskia Supply	Keys, key ring, putty knife	\$	21.77

Total **\$ 1,175.70**

HIGHWAY DEPARTMENT CLAIMS

1		COUNTY BRIDGE		
2	Taylor Law Offices	Easement Work	\$	49.00
5				
6		Sub Total	\$	49.00
7		COUNTY HIGHWAY		
8	Ameren Illinois	Electric Bill	\$	300.00
10	Brenda Daniels	Mileage for Oct.	\$	110.16
11	Capital One	Office supplies	\$	159.00
13	Culligan	Water & Rent	\$	35.00
14	D.C. Pest Control	Monthly inspection	\$	30.00
18	Fayette Co Treasurer	Postage for Sept.	\$	25.97
19	Fayette Water Co	Rural Water	\$	40.00
21	H & H Lawn Service	Mowing	\$	200.00
22	Hecht Chevrolet	1/2 ton pickup truck	\$	23,010.00
23	John Deere Financial	Supplies	\$	147.02
24	Jo's Cleaning	Cleaning Service	\$	300.00
	K & W Auto Electric	Parts	\$	220.94
	Kaskaskia Supply	Parts	\$	28.95
25	Konica Minolta Danka	Copier	\$	105.72
	Konica Minolta Danka	Copier	\$	205.38
26	McKay NAPA Auto Parts	Parts	\$	144.77
29	Payroll Account	Pay End Date 10-08-2021	\$	7,781.89
30	Payroll Account	Pay End Date 10-22-2021	\$	7,765.60
31	Payroll Account	Pay End Date 09-24-2021	\$	1,520.00
32	Payroll Account	Pay End Date 09-24-2021	\$	7,773.60
	Payroll Account	Pay End Date 10-8-2021	\$	1,520.00
	Payroll Account	Pay End Date 10-22-2021	\$	1,520.00
33	Rush Truck Center	Parts	\$	688.77
35	South Central FS	Fuel Bill	\$	5,926.41
	St. Louis MRO, Inc.	Drug Test	\$	36.00
38	Verizon Wireless	Cell Phone Bill	\$	83.92
	Woody's Municipal Supply Co.	Parts	\$	769.65
39				
40		Sub Total	\$	60,448.75

COUNTY BOARD MEMBER'S PAY

1	Glenda Bartels	Finance, Animal Control	\$	119.44
2		Board Meeting 11-2-2021	\$	50.00
3			\$	169.44
4				
5	Keith Cole	ABSENT		
6				
7			\$	-
8				
9	Merrell H. Collins	Hwy Dept., Animal Control, Finance	\$	140.88
10		Board Meeting 11-2-2021	\$	50.00
11			\$	190.88
12				
13				
14	Larry Emerick	Claims, Finance	\$	86.96

15		Board Meeting 11-2-2021	\$ 50.00
16			<u>\$ 136.96</u>
17			
18	Glenn Gurtner	Claims, Finance, Animal Control, SCIRPDC	\$ 187.84
19		Board Meeting 11-2-2021	\$ 50.00
20			<u>\$ 237.84</u>
21			
22	Matt Hall	PBC, Finance	\$ 100.88
23		Board Meeting 11-2-2021	\$ 50.00
24			<u>\$ 150.88</u>
25			
26	Jacob Harris	Finance	\$ 53.92
27		Board Meeting 11-2-2021	\$ 50.00
28			<u>\$ 103.92</u>
29			
30	Douglas L Knebel	Finance	\$ 41.16
31		Board Meeting 11-2-2021	\$ 50.00
32			<u>\$ 91.16</u>
33			
34	Mack Payne	Finance, Road and Bridge, PBC	\$ 172.20
35		Board Meeting 11-2-2021	\$ 50.00
36			<u>\$ 222.20</u>
37			
38	Ashley Towler	Claims, Finance	\$ 112.48
39		Board Meeting 11-2-2021	\$ 50.00
40			<u>\$ 162.48</u>
41			
42	Jenny Waggoner	Finance	\$ 63.20
43		Board Meeting 11-2-2021	\$ 50.00
44		Chairman	\$ 300.00
45			<u>\$ 413.20</u>
46			
47	Debra L Warner	ABSENT	
48			
49			<u>\$ -</u>
50			
51	James Wehrle	Finance (2months)	\$ 89.28
52		Board Meeting 9-7 and 11-2-21	\$ 100.00
53			<u>\$ 189.28</u>
54			
55	Joe A. Wills		
56		Board Meeting 10-5-2021	\$ 83.64
57			<u>\$ 83.64</u>
58		Total	<u><u>\$ 2,151.88</u></u>

Motion/Vote – Claims

Glenda Bartels made a motion to approve the Committee 2; Highway; EMA Claims and Board Member Pay from October 5, 2021, to November 1, 2021. Merrell Collins seconded the motion. Motion was passed by vote.

Economic Development

None

Board Member's Comments and Non-Action Items

None

Adjournment

Matt Hall made a motion to adjourn this meeting. Jacob Harris seconded this motion. Motion passed by vote. Meeting adjourned at 8:27 pm.

Submitted:

Jessica Barker
Fayette County Clerk and Recorder