

**Fayette County Board Minutes**  
**Thursday, April 13, 2023**

**Convene**

Jacob Harris, Chairperson, called the County Board of Fayette County and State of Illinois regular session meeting to order at the Fayette County Courthouse, Courtroom A 221 S 7th Street, Vandalia, Illinois, on April 13, 2023, at 7:10 p.m.

Attendance: Glenda Bartels, *Present*; Todd Best, *Absent*; Michael L Butts, *Present*; Casey Cameron, *Present*; Patrick Click, *Present*; Merrell H Collins, *Absent*; Jacob Harris, *Present*; Doug Knebel, *Present*; Mack Payne, *Present*; Scott L Ray, *Present*; Ryan Tompkins, *Present*; Ashley Towler, *Present*; James Wehrle, *Absent*; Joe A Wills, *Absent*

The Board met for the following purposes:

1. To consider and allow claims and bills against the County.
2. For the purpose of transacting any and all other business that may properly be presented to the County Board.

The meeting opened with the Pledge to the Flag.

**Public Comment**

None

**Roll Call of Department Heads**

Dustin Harmon, Administrator, *Present*; David Harris, Coroner, *Present*; Kendra Craig, Health Dept. Administrator, *Absent*; Brenda Mathis, States Attorney, *Present*; Michelle Hagy, Treasurer, *Present*; Lucas Mette, Public Defender, *Absent*; Ronnie Stevens, Sheriff, *Present*; Ryan Parks, Supervisor of Assessments, *Present*; Julie Wollerman, ROE, *Absent*; Michael Maxey, Highway Dept. Administrator, *Present*; Jill Schoenhoff, Probation, *Absent*; Rachel Denning, EMA Coordinator, *Present*; Kathy Emerick, Circuit Clerk, *Present*; Jessica Barker, Clerk/Recorder, *Present*

**Others Attending Meeting**

Kathleen Stevens; Deborah Simcox, Leader Union; Loralyn Valencia, Animal Control Warden; Tucker Atkinson, Ranger Power; Rosanne Koneval, Ranger Power.

**Department Head Reports**

Michelle Hagy, Treasurer, written report submitted. See **Exhibit A** for detailed information.

Ronnie Stevens, Sheriff, written report submitted. See **Exhibit B** for detailed information.

Rachel Denning, EMA Coordinator, written report submitted. See **Exhibit C** for detailed information.

Jessica Barker, County Clerk & Recorder, written report submitted. See **Exhibit D** for detailed information.

Julie Wollerman, Regional Superintendent of Schools, written report submitted. See **Exhibit E** for detailed information.

### **Approval of Prior Minutes**

Mack Payne made a motion to approve prior board minutes dated March 14, 2023. Casey Cameron second the motion. The motion was passed by vote.

### **County Board Committee Report**

Committee #1 met and will be discussed during the board.

Committee #4 Discussed the EMA Contract.

Committee #5 Items are on Board Agenda.

Animal Control – Loralyn Valencia, Animal Control Warden; used Bond County as an example to explain how their Humane Society is operated. It is volunteer based.

Animal Control Call Log (Exhibit F)

PBC have bids for Abatement of Washington School. There is a walk-through April 14<sup>th</sup> at 9:00 a.m. to discuss potential future.

Economic Development Commission items will be discussed during the Administrator Report.

Special Use Commission discussed the Switchgrass Contract.

ILLINOISouth Tourism will meet April 26, 2023.

### **Administrator Report**

Dustin Harmon, Bellwether Advantage, LLC; readdressed with the board that the laptops are subject to FOIA. Bellwether is also working on reporting for ARPA and LACTF. Dustin updated the board that the recording fees have changed and will be working with the Clerk to complete these changes.

### **Persons to Address Board**

None

### **Consent Agenda**

Patrick Click made a motion to approve Resolution 2023-04-14-A: A Resolution to appropriate \$6,000 from the County Bridge Fund to replace a culvert 1 ½ miles southeast of Saint James, on 1400 Avenue, in Wheatland Township. Mack Payne second the motion. The motion was passed by vote.

Patrick Click made a motion to approve Resolution 2023-04-14-B: A Resolution to reappoint Michael A. Maxey as County Engineer for a six-year term effective May 1, 2023. Mack Payne second the motion. The motion was passed by vote.

Patrick Click made a motion to approve Resolution 2023-04-14-C: A Resolution to appropriate Motor Fuel Tax funds for the payment of the County Engineer's salary and expenses from May 1, 2023 to April 30, 2024. Mack Payne second the motion. The motion was passed by vote.

Patrick Click made a motion to approve Resolution 2023-04-14-D: A Resolution to amend Resolution Number 2018-05-08-A Second Amendment Preservation Act. Mack Payne second the motion. The motion was passed by vote.

**Items Continued from Finance Committee**

Patrick Click made a motion to use DECO funds to repair and upgrade the courthouse elevator. This is to install new door locks, shorting bars and infrared door edges. They will then test for proper operation after the install. The install will cost \$8,263. Ashley Towler second the motion. The motion was passed by vote.

Patrick Click made a motion to approve the selling of the Sheriff's Office Surplus Vehicles. Ashley Towler second the motion. The motion was passed by vote.

2005 Chevrolet Trailblazer 31GN13S142267208  
2000 Chevrolet S-10 1GCCT19W3Y8127128

Patrick Click made a motion to approve \$2,000 for the VOIP System's power supply. This cannot exceed the \$2,000. Ashley Towler second the motion. The motion was passed by vote.

Patrick Click made a motion to approve the terms for the EMA position. Ashley Towler second the motion. The motion was passed by vote.

**Old Business**

None

**New Business**

Patrick Click made a motion to approve the Amendment to Professional Services Agreement for Good Energy. Mack Payne second the motion. The motion was passed by vote.

Patrick Click made a motion to approve the Special Use Permit for the Switch Grass Plains Solar project submitted March 9, 2023. Ranger Power thanked the county for allowing them to be apart of the process. Ashley Towler second the motion. The motion was passed by vote.

**COMMITTEE #2 (Claims, Purchasing & Printing)**

1	Mac's Fire & Safety	Rescue gear, helmet, gloves - Sheriff	\$	935.00
2	BSN Sports	Fencing for Washington School (ARPA)	\$	3,157.26
3	Dothager Ind. IT Cons.	Offsite Backup, window server patches	\$	270.00
4	KNR Wireless	Email web hosting county offices	\$	335.16
5	Bellwether	Administration Services	\$	7,000.00
6	The FNB Comm. Bank	Monthly maint. fee, ACH credit/debit tr	\$	53.16
7	Midwest Mailing & Shipg	Ink cartridge & sealer for postage meter	\$	316.19
8	AT & T Mobility	Office cell phone-Co. Clerk	\$	117.46

9	Sparklight	Internet for county offices	\$	259.65
10	Konica Minolta	Copier - Co. Clerk	\$	449.53
11	Konica Minolta Bus. Sol	Maint. agreemt for copier-Treas.	\$	40.00
12	Vandalia Leader Union	Publication bills - Treas.	\$	410.40
13	Affordable Shred	Document destruction-Sheriff	\$	34.00
14	Goodin Assoc.	JIMS Prosecutor maint.-State's Atty.	\$	4,170.00
15	Affordable Shred	Paper shredding - State's Atty.	\$	54.00
16	Watt's Copy Systems	Copier-Public Defender	\$	265.58
17	Ameren IP	Electricity - Storage Shed	\$	343.76
18	Republic Services	Sanitation services - Sheriff	\$	292.79
19	Frontier Comm.	Basic 9-1-1 - Sheriff	\$	73.14
20	Fayette Water Co.	Water - Animal Control	\$	37.65
21	Anthony Valencia	Weekend help - Animal Control	\$	120.00
22	Gabriel Valencia	Weekend help - Animal Control	\$	240.00
23	Carmen Valencia	Weekend help - Animal Control	\$	240.00
24	Dona Goodin	Weekend help - Animal Control	\$	360.00
25	IACA	Training for Animal Control	\$	100.00
26	Affordable Shred	Empty 3 bins - Elections	\$	75.00
27	Illinois State Police	Forfeited funds - Sheriff	\$	2,910.00
28	LEAF	Copier - Chief Judge	\$	173.00
29	Sparklight	Internet line charges - Chief Judge	\$	28.84
30	System Development Serv	Set up new judge email account-Ch. Judge	\$	31.00
31	VISA	Gift cards for drug court-Probation	\$	150.00
32	Dothager Ind. IT Cons.	Drug court laptop & printer-Probation	\$	1,437.09
33	US Post Office	Voter ID cards postage	\$	488.64
34	DIV Vital Records	Certified death cert. for Feb.	\$	44.00
35	VISA	Office splies, K9 trng, concrete bollards	\$	2,134.17
36	TimeKeeping Systems	Inmate tracking eqpmt (ARPA)	\$	14,724.39
37	DAWN Enterprises	Second half of bollard exp (ARPA)	\$	1,325.00
38	Clearwave	Fiber Internet Connection	\$	11,408.19
39	Peerless	Legal publications-State's Atty.	\$	2,306.29
40	VISA	Office supplies-Co. Clerk	\$	23.21
41	Motorola Solutions	Connection to ISP - Sheriff	\$	72.00
42	Pana News Group	Business Cards - Sheriff	\$	40.00
43	WEX Bank	Fuel for Feb. - Sheriff	\$	1,109.09
44	South Central FS	Fuel - Sheriff	\$	4,070.31
45	LEON Uniform	Uniforms for corr. officers-Sheriff	\$	1,031.17
46	VISA	Meals, car wash - Coroner	\$	75.79
47	NMS	Toxicology - Coroner	\$	149.00
48	South Central FS	Fuel - Coroner	\$	183.07
49	Watts	Copier - State's Atty.	\$	146.00
50	Thomson Reuters	Online Software Sub.-State's Atty.	\$	483.71
51	Thomson Reuters	Online Software Sub.-Circuit Clerk	\$	483.71
52	John Deere Financial	Operating supplies for jail-Sheriff	\$	19.81
53	Dian Butler	VBM processing judge 2-21 to 3-10	\$	729.90
54	Platinum Technology	April 4, 2023 Consolidate Ballot	\$	11,893.97
55	Platinum Technology	Voter Registration Cards	\$	127.10
56	South Central FS	Gas - Probation	\$	58.20
57	South Central FS	Gas - Animal Control	\$	294.73
58	Peerless	Long distance for Chief Judge	\$	209.66
59	Office Source	Court reporter supplies - Chief Judge	\$	67.68
60	Peerless	Long distance for Highway	\$	209.66
61	Dothager Ind. IT Cons.	Laptop & cases - Co. Board (ARPA)	\$	19,214.58
62	Mobimedical	Mortuary stretcher - Coroner	\$	1,780.00
63	Pro Wire	Door control - Probation (ARPA)	\$	2,539.67
64	Mac's Fire & Safety	Shipping - Coroner	\$	64.94
65	Dothager Ind. IT Cons.	Computer issues in courthouse	\$	4,113.97
66	Dothager Ind. IT Cons.	Laptops for office use/Election day	\$	4,529.92
67	Verizon	Air cards for mobile computers-Sheriff	\$	650.21

68	Quadient Leasing USA	Remaining balance on stamp meter lsg	\$	42.09
69	Computer Info. Concepts	ITAS trng. - Co. Clerk	\$	190.71
70	Konica Minolta Prem. Fin.	Bizhub copier - Treas.	\$	57.75
71	AT & T	Phones - Sheriff	\$	246.01
72	Galls	Boots - Sheriff	\$	110.79
73	Spaceworx, Inc.	Inmate zoom pod - Sheriff	\$	5,937.50
74	Verizon	Cell phone - Coroner	\$	121.88
75	Konica-Minolta	Printer/copier contract-Coroner	\$	50.09
76	Amanda Pearson	Grand jury transcripts for March-St.Aty	\$	1,140.00
77	Thomson Reuters	Library plan charges-State's Atty.	\$	77.76
78	IL Prosecutor Services	2023 Offense Guide - State's Atty.	\$	125.00
79	Brenda Mathis	Reimb. for office supplies - St. Atty.	\$	617.18
80	Office Essentials	Appointment slips - Probation	\$	260.05
81	Quill	Office supplies - Probation	\$	129.96
82	Franklin Co. Juv. Detent.	3 day stay, mileage - Probation	\$	542.80
83	City of Vandalia	Water & sewer - Courthouse	\$	67.72
84	City of Vandalia	Water & sewer - Jail	\$	1,160.21
85	Liberty Utilities	Heat - Courthouse	\$	747.79
86	Liberty Utilities	Heat - Jail	\$	967.39
87	Goodin Assoc.	Software Maint. Contracts-Probation	\$	1,704.00
88	Total Court Services	GPS Monitoring, Court Facts-Probation	\$	753.25
89	Effingham Co. Probation	Grant Manager - Probation	\$	669.83
90	The Wellness Loft	Supervision hours - Probation	\$	4,521.58
91	Tim Davis	Reimb. for water - Probation	\$	9.76
92	CCIRMT	8 books - Probation	\$	243.84
93	Global Tech. Systems	Radio package - Coroner	\$	3,350.00
94	WRF Engineers	Hlth dptmt bathroom (ARPA)	\$	2,800.00
95	Electronic Architechs	50% cost of keyless entry-Sheriff	\$	9,490.00
96	FCSO Policy Vehicle Fund	Reimb. Police vehicle eqpmt (ARPA)	\$	38,614.71
97	Ramsey First Baptist Ch.	Memorial Eldon Daniels (C.Lotz father)	\$	25.00
98	AT & T Mobility	Office cell phone-Co. Clerk	\$	124.46
99	Office Source	#10 envelopes - Co. Clerk	\$	442.71
100	Michelle Hagy	Mileage - Treas.	\$	22.93
101	GFI Digital	Copier - Treas.	\$	18.02
102	Mr. Lube	Oil change - Sheriff	\$	49.76
103	Sparklight	Internet - Sheriff's Office	\$	190.05
104	AT & T Mobility	Mobile phones - Sheriff	\$	693.50
105	Kohl Wholesale	Inmate food - Sheriff	\$	11,669.21
106	Vandalia Leader Union	Envelopes - Sheriff	\$	247.94
107	GALLS	Duty belt - Sheriff	\$	75.19
108	LEON Uniform	Nameplate - Sheriff	\$	20.00
109	LEON Uniform	Shoulder patches - Sheriff	\$	312.00
110	Global Tech. Systems	Raios, microphone & batteries-Sheriff	\$	375.06
111	GIBBS Tech. Leasing	Copier - Sheriff	\$	215.95
112	Co. Assm't Office Assoc.	Annual dues - S of A	\$	325.00
113	CIC	Annual software support - S of A	\$	10,565.00
114	Office Source	Office supplies - S of A	\$	190.17
115	Mette, Lucas	Reimb. for external hard drive-Pub.Def.	\$	85.19
116	Mette, Lucas	Office chair - Pub. Def.	\$	191.69
117	Braun Plumbing Inc.	Plumbing issues in courthouse-Sheriff	\$	1,253.02
118	KONE	Annual elevator inspection-Sheriff	\$	325.00
119	KONE	Elevator maint. - Sheriff	\$	500.64
120	Ameren IP	Electricity - Courthouse	\$	2,664.73
121	Ameren IP	Electricity - Jail	\$	1,213.58
122	Ameren IP	Electricity - Washington Sch. Bldg.	\$	46.54
123	Lorenz Supply	Cleaning supplies-Sheriff	\$	1,128.66
124	VISA	Eqpmt, dog food, new phone-Anml Ctrl	\$	886.35
125	Verizon	Phone - Animal Control	\$	119.00
126	Dian Butler	Processing Judge - Elections	\$	165.00

127	Altamont News Banner	Inserts-Cons. Election 4-4-23	\$	60.00
128	Goodin Assoc.	Data collection & online reporting-Prob.	\$	12,000.00
129	Verizon	Cell phones- Probation	\$	154.56
130	IPCSA	Basic home contact trng.-Probation	\$	105.00
131	Sidwell	Parcel bldr software support - S of A	\$	4,424.31
132	IL Assoc. of Co. Officials	Spring Conf. - S of A	\$	120.00
133	Byers Printing Co.	Printing & binding of 2023 Assessor bks	\$	3,554.21
134	Office Source	Copier - Chief Judge	\$	36.82
135	Jaime Warren	Mileage - Chief Judge	\$	44.54
136	Rebecca Schulte	Mileage - Chief Judge	\$	65.50
137	Office Source	Office Supplies - Chief Judge	\$	96.90
138	Konica Minolta Prem. Fin.	Copier - Probation	\$	203.27
139				
140				
141		<b>TOTAL</b>	\$	<b>241,037.51</b>

### FAYETTE COUNTY EMA CLAIMS

1	Firstnet	Phone Bill	\$	44.36
2	Global Tech. Systems	Kenwood radio repair	\$	293.27
3				
4		<b>TOTAL</b>	\$	<b>337.63</b>

### HIGHWAY DEPARTMENT CLAIMS

1		<b>COUNTY BRIDGE</b>		
	Hampton, Lenzini &			
2	Renwick	Engineering services	\$	15,280.00
3	Lanracorp Inc.	Kaskaskia Bridge Tree Removal	\$	19,900.00
4	Lanracorp Inc.	Bear Brove Bridge Tree Removal	\$	6,750.00
5	Neeley Excavating	Bridge repairs	\$	5,250.00
6		<b>Sub Total</b>	\$	<b>47,180.00</b>
7				
8		<b>COUNTY HIGHWAY</b>		
9	Ameren Illinois	Electric Bill	\$	800.00
10	Brenda Daniels	Mileage for March	\$	180.78
11	Brian's Sales & Service	Maintenance	\$	25.00
12	CNH Industrial	Hydraulic Oil	\$	208.30
13	Countryside Disposal, Inc.	Trash Service	\$	180.00
14	Crossroads Truck Equipmt.	Filters	\$	70.05
15	Culligan	Water & Rent	\$	93.00
16	D.C. Pest Control	Monthly Inspection	\$	30.00
17	Fayette Co. Treas.	Postage	\$	28.80
18	Fayette Water Co	Rural Water	\$	50.00
19	Heidelberg Materials US	Rip Rap	\$	9,650.16
20	John Deere Financial	Supplies	\$	87.36
21	Jo's Cleaning	Cleaning Service	\$	300.00
22	Kaskaskia Supply	Supplies	\$	21.28
23	Konica Minolta Danka	Copier	\$	99.00
24	Liberty Utilities	Gas Bill	\$	700.00
25	Martins Welding and Fab.	Eqpmt. Maint.	\$	84.39
26	McKay Napa Auto	Parts	\$	155.23
27	Payroll Account	Pay End Date 3-24-2023	\$	1,597.60
28	Payroll Account	Pay End Date 3-10-2023	\$	1,597.60
29	Payroll Account	Pay End Date 3-10-2023	\$	10,027.20
30	Payroll Account	Pay End Date 2-24-2023	\$	10,027.20

31	Payroll Account	Pay End Date 3-24-2023	\$	10,210.08
32	Payroll Account	Pay End Date 2-24-2023	\$	1,597.60
33	Quill Corp.	Office Supplies	\$	30.89
34	Rush Truck Center	Parts	\$	480.00
35	Security Alarm Center	Security Service	\$	198.00
36	South Central FS	Fuel Bill	\$	4,448.41
37	Verizon Wireless	Cell Phone Bill	\$	118.27
38	Warning Lites	Sign	\$	78.75
39		<b>Sub Total</b>	<b>\$</b>	<b>53,174.95</b>
40				
41		<b>ENGINEERING</b>		
42	IL Assoc. of Co. Engineers	Registration fee spring conf.	\$	200.00
43	Payroll Account	Pay End Date 3-10-2023	\$	2,603.71
44	Payroll Account	Pay End Date 2-24-2023	\$	2,284.63
45	Payroll Account	Pay End Date 3-10-2023	\$	2,617.53
46	Payroll Account	Pay End Date 3-24-2023	\$	2,509.60
47	Payroll Account	Pay End Date 3-24-2023	\$	2,088.80
48	Payroll Account	Pay End Date 2-24-2023	\$	2,533.13
49		<b>Sub Total</b>	<b>\$</b>	<b>14,837.40</b>
50				
51		<b>FEDERAL AID MATCH</b>		
	Milano & Grunloh			
52	Engineer	P.E. Railroad Crossing Imp.	\$	575.00
		<b>Sub</b>		
53	<b>Total</b>		<b>\$</b>	<b>575.00</b>
55				
56		<b>GRAND TOTAL</b>	<b>\$</b>	<b>115,767.35</b>

#### COUNTY BOARD MEMBER'S PAY

1	Glenda Bartels	Finance, Claims, EMA (2)	\$	223.75
3		Board Meeting 4-13-23	\$	50.00
4			\$	273.75
5				
6	Michael Butts	Finance	\$	62.50
7		Board Meeting 4-13-23	\$	50.00
8			\$	112.50
9				
10	Casey Cameron	Finance, Claims	\$	99.25
11		Board Meeting 4-13-23	\$	50.00
12			\$	149.25
13				
14	Pat Click	Finance, Claims, Special Use	\$	149.76
15		Board Meeting 4-13-23	\$	50.00
16			\$	199.76
17				
18	Merrell H. Collins	Highway, Animal Ctrl., EMA, Special Use	\$	167.50
19		Absent		
20			\$	167.50
21				
22	Jacob Harris	Finance, Special Use	\$	110.00
23		Board Meeting 4-13-23	\$	50.00
24		Chairman	\$	300.00
25			\$	460.00

26			
27	Douglas L Knebel	Absent	
28			
29	Mack Payne	Finance, Claims	\$ 117.50
30		Board Meeting 4-13-23	\$ 50.00
31			<hr/> \$ 167.50
32			
33	Scott Ray	Claims, Finance, Animal Ctrl.	\$ 122.50
34		Board Meeting 4-13-23	\$ 50.00
35			<hr/> \$ 172.50
36			
37	Ryan Tompkins	Absent	
38			
39	Ashley Towler	Finance, Claims, Special Use, EMA (2)	\$ 252.50
40		Board Meeting 4-13-23	\$ 50.00
41			<hr/> \$ 302.50
42			
43	James Wehrle	Absent	
44			
45	Joe A. Wills	Absent	
46			
47		<b>Total</b>	<hr/> \$ 2,005.26

**Motion/Vote – Claims**

Glenda Bartels made a motion to approve the Committee 2, Highway, EMA Claims and Board Member Pay from March 14, 2023 – April 13, 2023. Mack Payne second the motion. Motion was passed by vote.

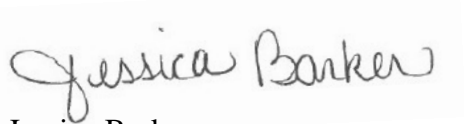
**Board Member’s Comments and Non-Action Items**

Glenda Bartels would like to have Annette McClintok appointed to CEFS from private sector. This will be added to the May Board Meeting Agenda.  
Special Board Meeting to be held April 24<sup>th</sup> at 5pm in the Lobby of the Courthouse.

**Adjournment**

Mack Payne made a motion to adjourn this meeting. Michael L Butts second this motion. Motion passed by vote. Meeting adjourned at 7:50pm.

**Submitted:**



Jessica Barker  
Fayette County Clerk and Recorder