

Fayette County Board Minutes
Wednesday, July 12, 2023

Convene

Merrell Collins, Chairperson, called the County Board of Fayette County and State of Illinois regular session meeting to order at the Fayette County Courthouse, Courtroom A 221 S 7th Street, Vandalia, Illinois, on July 12, 2023, at 7:11 p.m.

Attendance: Glenda Bartels, *Present*; Michael L Butts, *Present*; Casey Cameron, *Absent*; Patrick Click, *Present*; Merrell H Collins, *Present*; Jacob Harris, *Absent*; Doug Knebel, *Absent*; Mack Payne, *Present*; Scott L Ray, *Present*; Ryan Tompkins, *Present*; Ashley Towler, *Present*; James Wehrle, *Present*; Joe A Wills, *Present*; District 7, *Vacant*

The Board met for the following purposes:

1. To consider and allow claims and bills against the County.
2. For the purpose of transacting any and all other business that may properly be presented to the County Board.

The meeting opened with the Pledge to the Flag.

Public Comment

None

Roll Call of Department Heads

Dustin Harmon, Administrator, *Present*; David Harris, Coroner, *Present*; Kendra Craig, Health Dept. Administrator, *Absent*; Brenda Mathis, States Attorney, *Absent*; Jessica Carr, Assistant States Attorney, *Present*; Michelle Hagy, Treasurer, *Present*; Lucas Mette, Public Defender, *Absent*; Ronnie Stevens, Sheriff, *Present*; Ryan Parks, Supervisor of Assessments, *Absent*; Julie Wollerman, ROE, *Absent*; Michael Maxey, Highway Dept. Administrator, *Present*; Jill Schoenhoff, Probation, *Present*; Rachel Denning, EMA Coordinator, *Present*; Kathy Emerick, Circuit Clerk, *Present*; Jessica Barker, Clerk/Recorder, *Present*

Department Head Reports

Michelle Hagy, Treasurer, written report submitted. See **Exhibit A** for detailed information.

Ronnie Stevens, Sheriff, written report submitted. See **Exhibit B** for detailed information.

Rachel Denning, EMA Coordinator, written report submitted. See **Exhibit C** for detailed information.

Jessica Barker, County Clerk & Recorder, written report submitted. See **Exhibit D** for detailed information.

Julie Wollerman, Regional Superintendent of Schools, written report submitted. See **Exhibit E** for detailed information.

Approval of Prior Minutes

James Wehrle made a motion to approve prior board minutes dated June 13, 2023. Mack Payne second the motion. The motion was passed by vote.

County Board Committee Report

Committee #1 – Met today and will discuss later in the board meeting.

Committee #2 – Met today and will follow up with the clerk office July 13 about a missing claim for John Deere.

Committee #4 – Met today and discussed the Ambulance Ordinance with EMA. The language within that said “local government” was stricken from the ordinance.

Committee #6 – Patrick Click attended the City of Vandalia meeting regarding ATV/UTV use on roads. Discussion of reciprocal use.

Public Building Commission – Met today and discussed rescheduling with Smartwatt. Mark Ritter is working on ventilation. PBC also discussed the need to reservice blacktops and repair the eaves on the courthouse. Scott Saunders resigned, now there is an open seat on the committee.

Economic Development Commission – The next board meeting there will be appointments of three new members.

ARPA – Met today and discussed several items for the agenda in August. ARPA Committee is now dissolved and any future ARPA request will be presented in future finance meetings.

Special Use Committee – Ashley Towler went to a meeting about Broadband. The group formed to bring the areas together for coverage. The Senator had a representative attend the meeting.

Administrator Report

Dustin Harmon, Bellwether, has nothing to add.

Persons to Address Board

Consent Agenda

Mack Payne made a motion to approve the renewal of Liquor License for The Barn. Patrick Click second the motion. The motion was passed by vote.

Mack Payne made a motion to approve \$6,650 to repair HVAC Damper. Patrick Click second the motion. The motion was passed by vote.

Ashley Towler made a motion to approve Ordinance 2023-07-12-A: An Ordinance Relating to Fayette County Ambulance Services. Joe Wills asked, “Why do we need this? What are the requirements? Who is enforcing?” Merrell Collins answered, “This is the first step to enter into an Ambulance that we want.” Dustin Harmon, Bellwether, asked “How many ambulances do we have in Fayette County? What if someone blames it on the county if an ambulance doesn’t come in for a call?” Ronnie Stevens, Sheriff, discussed this topic with local fire departments. He mentioned how Fayette County is a very rural area and there is only one ambulance service in the county right now. The intention is to limit to one service, in hopes that knowing the company has all of Fayette that it will increase the companies man power to cover our area. Michael Butts second the motion. Glenda Bartels (Abstain); Michael Butts (Yes); Casey Cameron (Absent); Patrick Click (Yes); Merrell Collins (Yes); Jacob Harris (Absent); Doug Knebel (Absent); Mack Payne (Yes); Scott Ray (No); Ryan Tompkins (Yes); Ashley Towler (Yes); James Wehrle (Yes); Joe Wills (No); District #7 (VACANT). The motion was passed by roll call vote.

Mack Payne made a motion to approve Resolution 2023-07-12-A: A Business Authorization Resolution. Patrick Click second the motion. The motion was passed by vote.

Items Continued from Finance Committee

James Wehrle made a motion to approve the county to make an annual contribution to Soil & Water Conservation District in the amount of \$7,000. Scott Ray second the motion. The motion was passed by vote.

James Wehrle made a motion to approve the COLA raise for State’s Attorney, Public Defender and the Sheriff. Scott Ray second the motion. The motion was passed by vote.

James Wehrle made a motion to approve the installation of an exhaust fan at the Animal Control Facility. This will cost \$1,650 out of the contingency fund. Scott Ray second the motion. The motion was passed by vote.

James Wehrle made a motion to approve of the \$4,600 quote from Sheldon Schulte Construction to fix the eaves on the courthouse. Scott Ray second the motion. The motion was passed by vote.

The discussion and possible approval of St. Elmo Fire Department ARPA request for \$281,416.49 to purchase equipment was stricken from the Agenda.

Old Business

None

New Business

None

COMMITTEE #2 (Claims, Purchasing & Printing)

Hosick Motors	New squad car down pmt-Coroner	\$	17,500.00
Div Vital Records	Cert. death certificates	\$	68.00
Dothager Ind. IT Cons.	Computer issues in courthouse	\$	5,619.91
Dothager Ind. IT Cons.	Offsite Backup	\$	60.00
KNR Wireless	Email web hosting county offices	\$	335.16
The FNB Comm. Bank	Month maint fee, ACH credit/debit	\$	53.88
Consolidated Comm.	Long distance for co. offices	\$	752.59
Clearwave Comm.	Fiber Internet for county offices	\$	1,044.32
CIC	Onsite training - Co. Clerk	\$	469.91
AT & T Mobility	Office cell phone - Co. Clerk	\$	117.38
Konica Minolta Bus. Sys.	Copier maint. agreement-Treas.	\$	40.00
Hecht Chev.	Replacement cap vehicle-Sheriff	\$	26.98
Global Tech. Systems	Fixed squad sirens/lights	\$	250.00
Sparklight	Internet - Sheriff	\$	234.96
Shipping Bao, M.D.	Autopsy - Coroner	\$	850.00
Champaign Co. Coroner Of	Morgue fee, autopsy tech fee Coron	\$	415.00
Steel Fusion	Toxicology - Coroner	\$	200.00
Watts Copy Systems	Copier fees - State's Atty.	\$	146.00
Watts Copy Systems	Copier fees - Public Defender	\$	123.50
Ameren IP	Electricity - Courthouse	\$	984.18
Ameren IP	Electricity - Jail	\$	1,798.02
Ameren IP	Electricity - Storage Shed	\$	114.15
Ameren IP	Electricity-Washington Sch. Bldg.	\$	36.95
Frontier Communications	Basic 9-1-1 - Sheriff	\$	72.62
Fayette Water Co.	Water - Animal Ctrl	\$	40.17
Dona Goodin	Weekend help-Animal Ctrl.	\$	480.00
Gabriel Valencia	Weekend help-Animal Ctrl.	\$	120.00
Carmen Valencia	Weekend help-Animal Ctrl.	\$	120.00
Anthony Valencia	Weekend help-Animal Ctrl.	\$	120.00
Platinum	Cyber secur, license, support Elect	\$	25,229.00
CIC	'22-'23 ICRMT prop liab, wk comp	\$	176,033.50
VISA	Hotel drug court gift cards Probatn	\$	386.10
LEAF	Copier - Chief Judge	\$	221.00
Clearwave Comm.	Internet line charges - Chief Judge	\$	116.03
Consolidated Comm.	Long distance - Chief Judge	\$	68.41
Office Source	Keyboard drawer-Chief Judge	\$	54.27
Fayette Co. Fair Assn.	Bathroom repairs (ARPA)	\$	5,000.00
VISA	County postage meter	\$	463.62
VISA	Office supplies/election meals	\$	299.26
The Master's Touch LLC	Prtg of real estate tax bills-Treas.	\$	11,679.00
System Development Serv.	Year office 365 computers-Sheriff	\$	495.70
Motorola Solutions-Starcm	Radio connection to ISP - Sheriff	\$	72.00
VISA	Office program supply trng Sheriff	\$	847.34
IHS Pharmacy	Meds - Sheriff	\$	39.79
WEX Bank	Fuel - Sheriff	\$	767.15
South Central FS	Fuel - Sheriff	\$	5,031.79
City of Saint Elmo	Vest - Sheriff	\$	500.00
VISA	Meals, gas, wash car - Coroner	\$	295.22

NMS	Toxicology - Coroner	\$	215.00
South Central FS	Gas - Coroner	\$	259.44
Affordable Shred	Paper shredding - State's Atty.	\$	94.00
Leader Union	Legal publishing - State's Atty.	\$	41.69
Thomson Reuters	Library plan charges-State's Atty.	\$	77.76
Thomson Reuters	Online software sub. - State's Atty.	\$	483.71
Thomson Reuters	Online software sub. - Circuit Clerk	\$	483.71
Fayette Co. Treas.	Reimb. proportionate share of exp.	\$	829.08
Taylor Lock & Key	Rekeyed CH Probation door-Sheriff	\$	107.00
ATIS Elevator Inspections	Annual elevator inspection - Sheriff	\$	312.50
	Repaired jail kitchen freezer - Sheriff	\$	515.00
A & R	Sanitation services - Sheriff	\$	371.84
Republic Services	Heat - Courthouse	\$	40.41
Liberty Utilities	Heat - Jail	\$	877.24
VISA	Operating supplies - Sheriff	\$	102.54
Philpot Septic	Pump septic tank - Animal Ctrl.	\$	200.00
VISA	Dog food eqpmt & supplies-An Ctrl	\$	756.85
South Central FS	Fuel - Animal Ctrl.	\$	411.28
Durbin Vet Clinic	Court restitution-Animal Ctrl.	\$	590.10
The Wellness Loft	Supervision hours - Probation	\$	180.88
Effingham Co. Probation	Grant Manager - Probation	\$	669.83
Total Court Services	GPS Monitoring - Probation	\$	386.00
	First time full membership- Probation	\$	25.00
IPCSA	2023 Jury Wheel - Circuit clerk	\$	110.00
Judicial Systems	Photos - Chief Judge	\$	76.00
Ashley Christ Photography	Siglite SIG Capture Pad-Probation	\$	92.86
Effingham Co. Probation	Local registrar fees for 2022	\$	198.00
IDPH	Long distance for co. offices	\$	2,311.10
Peerless Network	Phones - Sheriff	\$	317.33
AT & T	Department issued phones-Sheriff	\$	691.92
AT & T/Firstnet	Pharmacy for inmates - Sheriff	\$	1,552.26
IHS Pharmacy	Meds - Sheriff	\$	4.15
Cain's Drug Store	Petty cash - Sheriff	\$	87.00
Ronnie Stevens	Cell Phone - Coroner	\$	121.80
Verizon	Office supplies - State's Atty.	\$	649.20
Elan Financial Serv.	Office supplies - Probation	\$	75.63
Quill	Water & Sewer - Courthouse	\$	67.72
City of Vandalia	Water & Sewer - Jail	\$	2,421.26
City of Vandalia	Long distance - Highway	\$	210.10
Peerless Network	Website License-Circuit Clerk	\$	4,200.00
Gavel LLC	Long distance - Chief Judge	\$	210.10
Peerless Network	Water & Sewer - Jail	\$	1,748.70
City of Vandalia	Heat - Courthouse	\$	268.06
Liberty Utilities	Heat - Jail	\$	776.19
Liberty Utilities	Supplies - Elections	\$	275.35
Kaskaskia Supply	2023-2024 ICRMT, Unemployment	\$	12,260.00
ICRMT	Long distance - Chief Judge	\$	210.30
Peerless Network			

VISA	Motel Conf & room divider Prob.	\$	689.02
Office Source	#2 installment office - State's Atty.	\$	10,992.05
Pro-Wire	Labor/materials - Probation	\$	102.50
The Macis Group, Inc.	Consulting service May 2023	\$	2,000.00
Township Perspective	Subscript 6-1-23 to 6-1-24-Co.Clk	\$	50.00
Konica Minolta Prem. Fin.	Copy machine - Treas.	\$	57.75
Verizon	Air cards for mobile tablets-Sheriff	\$	650.18
AT & T Mobility	Mobile phones - Sheriff	\$	692.17
IHS Pharmacy	Pharmacy bills for March - Sheriff	\$	764.73
Gibbs Tech. Leasing	Copier - Sheriff	\$	215.95
Verizon	Cell Phone - Coroner	\$	121.80
David K. Harris	Reimb. for meals - Coroner	\$	8.51
Pat Harris	Reimb. for meal & gas-Coroner	\$	34.79
Shiping Bao, M.D.	Autopsy - Coroner	\$	850.00
Amanda Pearson	Grand Jury trans.-May-State's Atty.	\$	836.00
Franklin Co. Juv. Det. Ctr.	xf-stay 5-8-23 - Probation	\$	130.00
Platinum	Purge 2023 - Elections	\$	9,608.79
The Wellness Loft	Supervision hours - Probation	\$	7,529.15
Effingham Co. Probation	Grant Manager - Probation	\$	669.83
Total Court Services	GPS Monitoring - Probation	\$	770.50
Effingham Co. Probation	Siglite SIG Capture Pad-Probation	\$	371.44
Pro-Wire	Hang two tv's - Probation	\$	135.00
Jessica Barker	Reimb. for IACO Conf. - Co. Clerk	\$	104.80
Byers Printing	Vital Record Certificates. Co. Clerk	\$	2,111.56
Konica Minolta	Copier - Co. Clerk	\$	899.06
Tyson Compagni	Reimb. -mileage - Sheriff	\$	458.50
Kyle Adermann	Reimb duty belt oil changes-Sheriff	\$	189.92
Andy's Auto Body	Repairs - Sheriff	\$	1,000.00
Engel Bros.	Oil changes, wiper blades-Sheriff	\$	119.44
Hosick Motors	License plate bracket-Sheriff	\$	33.95
Mr. Lube	Oil changes - Sheriff	\$	276.42
Kyle Adermann	Reimb. for mileage - Sheriff	\$	164.56
IHS Pharmacy	Meds - Sheriff	\$	1,000.17
Kohl Wholesale	Food laundry det. inmates Sheriff	\$	8,816.83
John Deere Financial	Ammo for firaearm trng - Sheriff	\$	57.98
Aaron Callahan	Reimb. for mileage - Sheriff	\$	544.96
Advanced Corr. Hlthcare	Medical serv for inmates - Sheriff	\$	8,233.81
Prairie Farms Dairy	Milk for inmates - Sheriff	\$	808.64
GFI Digital	Toner & supplies for copier-Sheriff	\$	43.95
LEON Uniform Co.	Uniforms - Sheriff	\$	232.00
McKay Auto	Parts - Sheriff	\$	159.99
Spaceworx Inc.	Inmate zoom pod - Sheriff	\$	5,937.50
David K. Harris	Reimb. Supplemtl Med Ins Coroner	\$	217.17
Rural Med LLC	Transport body to morgue-Coroner	\$	136.00
Konica Minolta	Copier - Coroner	\$	55.10
IL Oil & Gas Assoc.	Production report - S of A	\$	100.39
Quill	Office supplies - Probation	\$	130.16
R P Lumber	Supplies - Sheriff	\$	49.98
Kaskaskia Supply	Paint & supplies - Sheriff	\$	103.95

Albers Fire Supp.	Fire suppress system insp.-Sheriff	\$	755.00
Stombaugh's	Maint. to AC -Sheriff	\$	190.00
Lorenz Supply Co.	Clean supplies & toiletries-Sheriff	\$	915.00
Barb Fritcher	Reimb. for supplies - Sheriff	\$	107.85
Kaskaskia Supply	Operating supplies - Sheriff	\$	28.24
South Central FS	Fuel - Animal Ctrl.	\$	418.91
Verizon	Phone - Animal Ctrl.	\$	118.91
Jessica Barker	Reimb. Mileage - Co. Clerk	\$	353.70
Konica Minolta Prem. Fin.	Copier - Probation	\$	203.27
Verizon Wireless	Cell phones - Probation	\$	154.47
Cain's Drug Store	Cups for drug testing - Probation	\$	70.00
Konica Minolta	Copier - S of A	\$	346.29
Office Source	Court reporter supplies Chief Judge	\$	67.68
Tim Davis	Reimb. for water - Probation	\$	9.76
	TOTAL	\$	352,196.78

FAYETTE COUNTY EMA CLAIMS

South Central FS	Gas	\$	257.94
Dothager Independent	Computer Issues	\$	3,164.25
Firstnet	Phone bill	\$	44.31
Elan Financial	Dive Equipment, Office supplies	\$	1,110.21
Konica Minolta Premier	Copier Lease	\$	144.16
Mac's Fire & Safety Inc.	Dive tanks hydro tested	\$	120.00
	TOTAL	\$	4,840.87

HIGHWAY DEPARTMENT CLAIMS

COUNTY BRIDGE

Hampton, Lenzini & Renwick	Engineering services	\$	12,550.00
	Sub Total	\$	12,550.00

COUNTY HIGHWAY

ADR, Inc.	Repairs	\$	85.75
ADS Electric Co.	Service	\$	610.53
Ameren Illinois	Electric Bill	\$	500.00
Brenda Daniels	Mileage for June	\$	157.20
Capital One	Office Supplies	\$	117.12
CNH/Productivity Plus	Parts	\$	87.92
Countryside Disposal, Inc.	Trash Service	\$	180.00
Culligan	Water & Rent	\$	58.65
D.C. Pest Control	Monthly Inspection	\$	30.00
Decker Supply Co., Inc.	Equipment Lease	\$	2,605.66
Fayette Co. Sand & Gravel	Sand	\$	1,604.66
Fayette Co. Treas.	Postage	\$	16.80
Fayette Water Co	Rural Water	\$	50.00
H & H Lawn Service	Lawn Care	\$	300.00
John Deere Financial	Parts	\$	1,470.09

Jo's Cleaning	Cleaning Service	\$	300.00
Kaskaskia Supply & Rental	Supplies	\$	2.79
Konica Minolta Danka	Copier	\$	111.00
McKay Napa Auto	Parts	\$	60.75
Payroll Account	Pay End Date 6-16-2023	\$	10,238.40
Payroll Account	Pay End Date 6-02-2023	\$	10,238.40
Payroll Account	Pay End Date 6-02-2023	\$	1,597.60
Payroll Account	Pay End Date 6-16-2023	\$	1,597.60
South Central FS	Tire Fees	\$	898.50
South Central FS	Fuel Bill	\$	4,328.97
Troy Scott	CDL Allowance	\$	30.00
Verizon Wireless	Cell Phone Bill	\$	118.16
Warning Lites	Signs, Sign Posts	\$	862.52
Woody's Municipal Supply Co.	Parts	\$	2,011.55
	Sub Total	\$	40,270.62

ENGINEERING

Payroll Account	Pay End Date 6-16-2023	\$	2,088.80
Payroll Account	Pay End Date 6-02-2023	\$	2,088.80
Payroll Account	Pay End Date 6-02-2023	\$	2,509.60
Payroll Account	Pay End Date 6-16-2023	\$	2,627.25
	Sub Total	\$	9,314.44

FEDERAL AID MATCH

Hampton, Lenzini & Renwick	Engineering Services	\$	4,785.00
Milano & Grunloh Engineers	Engineering Services	\$	3,210.00
	Sub	\$	7,995.00
Total		\$	7,995.00

GRAND TOTAL \$ 70,130.06

COUNTY BOARD MEMBER'S PAY

Glenda Bartels	ARPAx2 Claims Finance Snedker	\$	266.81
	Board Meeting 7-12-23	\$	50.00
		<u>\$</u>	<u>316.81</u>
Michael Butts	Finance	\$	63.58
	Board Meeting 7-12-23	\$	50.00
		<u>\$</u>	<u>113.58</u>
Casey Cameron	Absent	<u>\$</u>	<u></u>
Pat Click	Absent	<u>\$</u>	<u></u>

Merrell H. Collins	HWYARPAx2EMAFinanceWebsite	\$	263.58
	Board Meeting 7-12-23	\$	50.00
		\$	313.58
Jacob Harris	ARPA, EMA	\$	135.72
	Absent		
	Chairman	\$	300.00
		\$	435.72
Douglas L Knebel	Absent		
		\$	
Mack Payne	Road & Bridge, PBC, Finance	\$	159.30
	Board Meeting 7-12-23	\$	50.00
		\$	209.30
Scott Ray	Animal Ctrl., Claims, Finance	\$	122.62
	Board Meeting 7-12-23	\$	50.00
		\$	172.62
Ryan Tompkins	PBC, Claims, Finance	\$	125.90
	Board Meeting 7-12-23	\$	50.00
		\$	175.90
Ashley Towler	ARPAx2EMAClmsFinanceSnedeker		
	Broadband	\$	353.36
	Board Meeting 7-12-23	\$	50.00
		\$	403.36
James Wehrle	Absent		
		\$	
Joe A. Wills	Finance	\$	439.95
	Board Meeting 7-12-23	\$	50.00
		\$	489.95
Total		\$	2,630.82

Motion/Vote – Claims

Mack Payne made a motion to approve the Committee 2, Highway, EMA Claims and Board Member Pay from June 13, 2023 – July 12, 2023. Joe Wills second the motion. Motion was passed by vote.

Board Member’s Comments and Non-Action Items

Ashley Towler asked the other board members to review the committee meeting minutes to better prepare for the board meeting.

Adjournment

Joe Wills made a motion to adjourn this meeting. Mack Payne second this motion.
Motion passed by vote. Meeting adjourned at 8:00 pm.

Submitted:

A handwritten signature in black ink that reads "Jessica Barker". The signature is written in a cursive style with a large initial 'J'.

Jessica Barker
Fayette County Clerk and Recorder