



Laredo Desktop: *Laredo Desktop is a subscription-based Land Records Document Search Engine. Customers will select from numerous Plan options based on the number of minutes appropriate for their needs.*

- *Laredo Plans are billed monthly.*
- *Users may search by multiple criteria from one search screen. For example, Party Name, Date Range and/or Legal Description.*
- *Laredo will be downloaded from the Fidlar website.*
- *Customers may search from home, office or at the County using Laredo Desktop.*
- *Users are able to define their view of search results.*
- *Saved Searches - save searches from Laredo Desktop for simple re-execution later. Optional notification via text or email of newly recorded documents.*
- *Iris - create custom search lists for Party Names and Subdivisions.*

Laredo Anywhere: *Laredo Anywhere can be used by any customer that has a Laredo Subscription. Anywhere is an added bonus to Desktop customers. Anywhere is a web-based Laredo search and does not require a download.*

- *Conveniently search Laredo from most mobile devices.*
- *Search using the same criteria options and fields available in Laredo Desktop or use the Google-like search criteria entry field.*
- *Customers are able to conveniently execute Laredo Desktop Saved Searches through Anywhere.*
- *Compatible with most mobile devices (phones/tablets) and internet applications (Safari, Chrome, Internet Explorer, etc.)*
- *Save document images to PDF and print from mobile devices.*
- *Screen resolution resizes for mobile device.*
- *Anywhere activity, minutes logged in and prints executed, are part of the Laredo Subscription plan selected by the Customer.*

- *Customers will create a Laredo Anywhere Profile and link their Laredo Subscription using the Laredo user name and password they use to log in to Laredo Desktop.*

Create a Laredo Anywhere Account here:

<https://www.laredoanywhere.com/LaredoAnywhere/LaredoAnywhere.website/masterlogin>

Laredo Connect: *Laredo Connect is a web-based Laredo Account Management Portal. Customers will manage their Laredo Users and County invoices through the Connect Portal. All Laredo customers will create a portal profile and link their Laredo User(s) to their profile.*

- *Access and manage multiple Laredo accounts with one master login simply by linking the Laredo User(s) using the Desktop user name and password.*
- *Laredo Connect provides the ability to view current and historical Laredo activity, including document details for prints.*
- *All Laredo invoices will be accessed by the Customer through their Connect Portal Profile.*
- *Laredo Users will be provided a system issued password when they sign up for Laredo. They will be able to change their password through their Connect profile.*
- *Customers may choose to receive automatic notifications for account activities via email or text. Alerts include, invoice is ready, invoice has been paid, escrow account balance is low and other options.*
- *Laredo Connect is not just for the searcher, it can also be used by the person in the office that pays the Laredo bill.*
- *Coming soon....Ability to pay invoices online through the Portal.*

Create a Laredo Connect Account here: <https://connect.laredoanywhere.com/>

Laredo Connect Admin: *Laredo Connect Admin is a web-based portal County staff will use to manage Laredo Users and Laredo Invoicing as well as access Laredo statistics and financial data.*

- *Staff will set up new Laredo Users in Connect Admin, linking them to current customer records or creating new customer records.*
- *Customer record changes or the addition of new customer records in AVID automatically update in Laredo Connect Admin and vice versa.*

- *Laredo invoicing will be managed through Connect Admin; automated invoice generation, ability to adjust print, minute and activity as well as viewing current and historical invoices.*
- *All Laredo financials are integrated with AVID.*
 - *Charges are accrued through the month and one transaction is sent to AVID and posted to the customer record.*
 - *Escrow activity is deducted in real time.*

Connect to Laredo Connect Admin here:

<https://connect.laredoanywhere.com/ChequeHome/ChequeCounty.WebSite/#/login>

Laredo Doc Types and Templates: *The majority of Laredo Admin functions are handled through Connect Admin. There are a few items that will be handled through Laredo Doc Types and Templates.*

- *Laredo Doc Types and Templates can be found in the Fidlar Applications folder.*
- *The User will need to have the Admin rights assigned to their Laredo User name to access Doc Types and Templates.*
- *Set up template defaults for each type of search.*
- *Tapestry Doc Type Mapping.*
- *Manage image and data restrictions by document type.*