

**Step 1: Read this information first**

You must complete Form PTAX-280-W, to report **any** change in the ownership or beneficial interest of a property which receives the Wooded Transition Percentage (WTP) preferential assessment. If you need to identify more than provided for, attach a separate sheet(s).

Step 2: Identify the property

1 _____ Owner or property name	6 Property index number: _____
2 Number of acres: _____	7 Check the organization type that applies:
3 _____ Location or address (e.g., street number, PO Box, Rural route number)	☐ Sole individual owner
_____ City State ZIP	☐ Partnership ☐ Trust or estate
4 County: _____	☐ Corporation ☐ S Corp (Subchapter S Corporation)
5 Daytime telephone number (_____) _____ - _____	☐ Governmental unit ☐ Not-for-profit organization
	☐ Limited liability company (LLC) treated as a
	_____ Corporation _____ Partnership

Step 3: Identify all owners or those with beneficial interest *prior* to the change you are reporting

a _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
	☐ No change in %	☐ Change in %. Explain: _____				
b _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
	☐ No change in %	☐ Change in %. Explain: _____				
c _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
	☐ No change in %	☐ Change in %. Explain: _____				
d _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
	☐ No change in %	☐ Change in %. Explain: _____				
e _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
	☐ No change in %	☐ Change in %. Explain: _____				
f _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
	☐ No change in %	☐ Change in %. Explain: _____				

Step 4: Identify all new owners or those with new beneficial interests

a _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
b _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
c _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
d _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
e _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____
f _____	Name _____	Address _____	City _____	State _____	ZIP _____	Ownership % _____

Form PTAX-280-W General Information

Who must complete Form PTAX-280-W?

If a property is assessed under the Wooded Acreage Assessment Transition Law, the property owners must report **any** change in ownership or beneficial interest to the chief county assessment officer (CCAO). (35 ILCS 200/10-515)

When must Form PTAX-280-W be completed?

Form PTAX-280-W must be completed **each time any** change occurs in ownership or beneficial interest. Based on the CCAO's review, the property may no longer receive the preferential assessment of the wooded acreage.

What if I need help completing Form PTAX-280-W?

If you need assistance, contact your CCAO.

Where do I file Form PTAX-280-W?

Mail your completed FORM PTAX-280-W to:

_____ County, CCAO

_____ Mailing address

_____ IL _____
City ZIP

If you have any questions, call (_____) _____ - _____